



**Member Name:** \_\_\_\_\_

**Guest Name:** \_\_\_\_\_

## Medical Aesthetics Policies

### Arrival Policy

All members and guests are asked to arrive approximately 15 minutes prior to their appointment start time. This allows for time to settle in and complete any necessary forms. Our patrons enjoy timely appointments, so it's very important that treatments begin and end on time. Late arrivals could risk shortened appointment lengths and will receive the full balance for the scheduled appointment time.

**Member/Guest Initials** \_\_\_\_\_

### Cancellation Policy

As a courtesy to our patrons and service providers, WellQuest Medical Aesthetics requires that each member or guest submit 24 hours' notice to cancel or reschedule an appointment. We require that a credit or debit card be kept on file to reserve an appointment time. If a member or guest is unable to submit 24 hours' notice to cancel or reschedule an appointment, 50% of the scheduled service costs will be charged. For cosmetic injection appointments, a \$200 flat fee will be charged.

**Member/Guest Initials** \_\_\_\_\_

### Short-Term Cancellation Policy

In the event that a service was scheduled less than 24 hours prior to appointment start time, WellQuest Medical Aesthetics requires that each member or guest submit 2 hours' notice to cancel or reschedule the appointment. We require that a credit or debit card be kept on file to reserve the appointment time. If a member or guest is unable to submit the 2 hours' notice to cancel or reschedule the appointment, 50% of the scheduled service costs will be charged. For cosmetic injection appointments, a \$200 flat fee will be charged.

**Member/Guest Initials** \_\_\_\_\_

### Children Policy

In an effort to maintain the desired atmosphere for everyone; children, toddlers and infants are not allowed to accompany spa patrons; nor are they permitted to remain unattended in our seating or retail areas. Please make childcare arrangements in advance, as WellQuest employees will not be responsible for children left alone. WellQuest may reschedule your appointment if this policy is not adhered to.

**Member/Guest Initials** \_\_\_\_\_

***I understand that by signing below, I accept and acknowledge the above policies as they pertain to today's appointment as well as all future appointments.***

**Member/Guest Signature** \_\_\_\_\_ **Date** \_\_\_\_\_